



**WASTEWATER
FACILITIES
ADVISORY
COUNCIL**

**1999 - LONG-TERM
WASTEWATER FACILITIES
FUNDING PLAN**

FY 2000-FY 2005

October 13, 1999

**1999- LONG-TERM WASTEWATER FACILITIES FUNDING PLAN
FY 2000 - FY 2005**

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INTRODUCTION

The Wastewater Facilities Advisory Council was established by Delaware Code, Title 29, Chapter 80, §8011(a). The 137th General Assembly approved the enabling legislation as House Bill No. 570 and Governor Thomas Carper signed the bill into law on July 7, 1994.

A specific duty of the Council is to “evaluate, establish, recommend, and adopt a long-term plan for funding wastewater facility capital projects that shall cover a period of not less than 6 years. The plan shall be updated and prioritized on an annual basis and be incorporated in the Department’s (Department of Natural Resources and Environmental Control) annual capital budget request to the Governor. A copy of the adopted plan shall be submitted to members of the General Assembly on or before November 15 of each year.”

The long-term funding plan described herein (FY 2000 thru FY 2005) is the fourth annual plan to be adopted by the Council. The plan incorporates a process for prioritizing and ranking wastewater projects based on water quality and environmental criteria and allocates use of current and anticipated funding from the Water Pollution Control Revolving Fund and the 21st Century Fund to specific projects in priority order. The Council is committed to ensuring that future long-term funding plans will meet the wastewater project funding needs of the State.

LONG-TERM WASTEWATER FACILITIES FUNDING PLAN

The objective of this Funding Plan is to present how wastewater facility capital projects may be funded over the next six years, to identify the sources of funding, and to describe how projects are prioritized.

State investment in wastewater projects and other water pollution control facilities will be primarily through loans that must be repaid to provide a continuing (revolving) source of funds. The determination of the use of loans and/or grants for wastewater projects will be contingent upon the affordability criteria (i.e., resultant annual user charges are targeted to not exceed 1.5 percent of median household income (MHI)). If the estimated project cost for a wastewater facility will increase the annual user charge above 1.5 percent of the MHI for a community, grants or innovative loan terms (e.g., debt service deferral and/or lower interest rate) may be used to assist in lowering annual user charges.

Funding the construction, upgrade, and repair of Delaware’s wastewater facilities over the next six years will involve State, federal, private, and local funding sources. Coordinating available funding for wastewater projects has been successful in the past and is expected to continue in the future. The Council has authority to make project funding recommendations only for the Water Pollution Control Revolving Fund and the Wastewater Management Account portion of the 21st Century Fund. Therefore, this funding plan will reflect only those wastewater projects that have solicited funding from the Water Pollution Control Revolving Fund or the 21st Century Fund or those projects that it is anticipated may apply for funding from the WPCRF or the 21st Century Fund. Note that all funding expenditures and commitments are as of September 30, 1999.

- PROJECT PRIORITY LIST**

Wastewater projects are considered for funding from an annual Project Priority List (PPL) which ranks projects according to water quality and other criteria. For a project to be considered for funding through the federal revolving loan program, the project must appear on an annual PPL. The first step in the preparation of a PPL is to notify all potential participants that they need to file a Notice-of-Intent (to apply for a loan from the revolving fund). This is done annually in March. Projects submitted are then evaluated by a multi-discipline team as follows:

Effectiveness/Water Use	50 points
Unsewered Communities	30 points
Statewide Priorities	<u>20</u> points
Total Priority Score.....	100 points

- Effectiveness/Water Use is a category that rates the greatest impact the project would have on the designated water uses for the affected stream segment as set forth in DNREC’s Water Quality Standards.
 - Unsewered Communities is a category that presumes that sewerage unsewered communities is, in general, a priority.
 - Statewide Priorities is a category that takes into account the impact a project will have on Total Maximum Daily Loads (TMDLs). TMDLs establish the maximum point and nonpoint source loadings of certain pollutants that must not be exceeded if surface water quality goals are to be met. A project that reduces pollutant loads will receive a higher score.

The PPL is strictly followed when considering projects for revolving fund loans. Projects on the PPL are “bypassed” only if the applicant is unwilling or unable to proceed with the project when funds become available. In this case the applicant must resubmit the project for consideration for the next annual PPL if the project is to receive financing from the revolving fund.

- WATER POLLUTION CONTROL REVOLVING FUND**

Under Title VI of the Federal Clean Water Act, capitalization grants are awarded to states which, when combined with a required twenty percent state match, establish a state water pollution control revolving fund. From this fund, states can provide loans for up to twenty years as well as other types of assistance (e.g., insurance, loan guarantees, but no grants) to local governments for the construction, upgrade, and repair of wastewater treatment facilities. Loan repayments provide a continuing source of capital for revolving funds to finance future water pollution control needs.

The Delaware General Assembly created the Delaware Water Pollution Control Revolving Fund (the Fund) in 1990 in order to facilitate self-sufficiency for wastewater facility financing at the State and local levels. Since that time, the Fund has been

awarded eleven (11) federal capitalization grants, and the required twenty percent state match has been appropriated through the State Bond Bill and the 21st Century Fund. Federal and state funds received for the Fund total \$81.2 million. It is anticipated that the Fund will receive five additional federal capitalization grants (\$25.2 million net combined federal and state funds) through the year 2002, which will bring the Fund's total capitalization for wastewater projects to \$106.4 million.

To date the Fund has closed, or is in the process of closing, municipal loans as follows:

Municipality	Project	Revolving Fund Loan
City of Wilmington	WWTP upgrade	\$ 20,000,000
Sussex County	West Rehoboth Phase I & II SSD	\$ 17,000,000
Kent County	Trunk main upgrade	\$ 4,110,000
Sussex County	West Rehoboth Phase III SSD	\$ 12,000,000
City of Seaford	WWTP upgrade	\$ 8,300,000
Town of Laurel	WWTP upgrade and sewer extension	\$ 2,000,000
City of Dover	Dover Downs Pump Station replacement	\$ 750,000
Sussex County	Holts Landing/Ocean View SSD	\$ 15,225,000
Town of Middletown	Sewer Line Rehabilitation	\$ 400,000
Total		<u>\$ 79,785,000</u>

The Fund has loan applications pending for the following:

Municipality	Project	Revolving Fund Loan
Town of Georgetown	WWTP upgrade	\$ 1,000,000
City of Milford	Sewer line extensions	\$ 964,650
Camden-Wyoming Sewer & Water Authority	Force main extension	\$ 350,000
Sussex County	Cedar Neck SSD	\$ 3,500,000
Total		<u>\$ 5,814,650</u>

Additionally, the Fund makes loans for approved expanded use activities (septic system

rehabilitation, poultry and dairy manure management, and leaking underground storage tank removal). Loans to date for these activities are as follows:

Expanded Use Non-Point Source Activity	Number of Loans	Loan Amounts
Septic System Rehabilitation	143	\$ 1,019,916
Poultry Manure Management	282	\$ 2,243,608
Dairy Manure Management	12	\$ 224,972
Leaking Underground Storage Tanks	1	\$ 5,000
Total	438	\$ 3,493,496

- **21st CENTURY FUND**

A total of \$24,425,000 has been appropriated for wastewater planning and infrastructure. Three accounts have been established within DNREC to manage these funds:

- **Infrastructure Planning Account:**

The Infrastructure Planning Account provides financial assistance for communities to develop needed wastewater plans. \$925,000 has been set-aside for wastewater planning grants for municipal wastewater utilities subject to a 50/50 match. Municipalities with wastewater utilities are eligible to receive up to 50 percent of planning project costs up to \$20,000 for long-range wastewater facility plans, up to \$12,000 for general wastewater plans, and up to \$100,000 for regional wastewater facility plans. Grants are awarded on a continuing basis based upon the evaluation of the planning grant application and supporting documentation.

To date, nine (9) long-range wastewater facility planning grants have been awarded totaling \$117,968 and eight (8) general/regional wastewater facility planning grants have been awarded totaling \$298,106. The Infrastructure Planning Account has a balance of \$508,926 available for additional wastewater facility planning grants.

- **Wastewater Management Account:**

A total of \$23.5 million has been allocated to the Wastewater Management Account. The Wastewater Management account was established to

enhance current and anticipated Water Pollution Control Revolving Fund capabilities. The emphasis is to fund projects with loans, while supplementing projects with grants where needed to make projects affordable according to established MHI affordability criteria. Assistance is also available to fund projects that are desirable and necessary, but that are otherwise limited or restricted for funding through existing or future federal programs. Sub-accounts have been established with the Wastewater Management Account as follows:

Affordable Sewers Grants for West Rehoboth - In the FY-99 Bond Bill, the General Assembly provided that \$2.5 million be set-aside for Ellendale and West Rehoboth to provide for affordable sewers. Of the \$2.5 million, \$1,500,000 will be needed for Ellendale, therefore \$1,000,000 is available for West Rehoboth. These funds will be placed in an interest bearing account, the proceeds from which will be used to make grants to low income residents of West Rehoboth that need assistance in paying their sewer bills. In the FY-00 Bond Bill, an additional \$50,000 was set-side to provide affordable sewers in West Rehoboth.

Supplemental Grants - These funds are intended to leverage federal sources to fund projects that would otherwise be unaffordable. The use of these funds is dedicated to the following:

- municipal systems for needed wastewater systems where the project would otherwise raise user rates above affordable levels;
- municipalities to institute preferred wastewater management

- technologies/actions which meet DNREC’s environmental goals;
and
- other needed wastewater projects which could not have otherwise been funded.

To date, the following grants have been designated:

- **City of Seaford**, \$500,000 for an interest rate subsidy to assist in making a WPCRF loan affordable;
- **City of Harrington**, \$295,000 to provide affordable wastewater service to the Town of Farmington;
- **Sussex County**, \$2,314,000 to provide affordable wastewater service to the proposed Ellendale sanitary sewer district (this is in addition to the \$1.5 million mentioned above);
- **Kent County**, \$1,501,700 to provide affordable wastewater service to the Northeast Sanitary Sewer District (Liepsic);
- **Kent County**, \$1,813,500 to provide affordable wastewater service to the Town of Kenton; and
- **Town of Georgetown**, \$1,362,034 to upgrade their wastewater treatment plant to meet new water quality standards (TMDLs) for the Inland Bays.

Revolving Loan Fund - This fund can provide a source for low interest loans to enhance and supplement public and private wastewater financing. Monies repaid to the fund will be loaned out again to continue to enhance and supplement public and private wastewater financing. Projects from the 1999-2000 Project Priority List that can not be funded from the Water Pollution Control Revolving Fund will be considered for funding from this Fund.

Special Fund Account:

A total of \$9.0 million has been allocated to the Special Fund Account to be used to match federal assistance from the Clean Water Act for state revolving fund wastewater capitalization grants to secure an estimated \$45 million of federal funds. To date, \$5.97 million has been used to secure \$29.9 million in federal funds.

A summary of the 21st Century Fund accounts is shown in the following table:

	Allocation	Available
Infrastructure Planning Account	\$ 925,000	\$ 508,926
Wastewater Management Account		
Affordable Sewers Grants for West Rehoboth	\$ 1,050,000	\$ 1,050,000

Supplemental Grants/Revolving Loans	\$ 22,450,000	\$ 13,163,766
Special Fund Account	\$ 9,000,000	\$ 3,896,154
Total	\$ 33,425,000	\$ 18,618,846

PROJECT FUNDING

- **WATER POLLUTION CONTROL REVOLVING FUND**

The Funding Plan for the Water Pollution Control Revolving Fund covers future funding for a period of six years (FY00 thru FY05). All wastewater projects which have been submitted for funding are included in the plan. The plan is intended to be a working document based on actual proposed wastewater projects and is updated annually to reflect available funding, committed funds, and projects considered for funding.

Wastewater projects are considered for funding in priority order based on a project's ranking on the Project Priority List. Funding from the 21st Century Fund is designated to provide the required 20 percent state match to federal capitalization grants for the revolving fund loan program and to provide subsidies (loans and/or grants) where needed to assist in making wastewater projects affordable.

Net capitalization grants received from federal and State sources as of September 30, 1999, total \$88.9 million. It is anticipated that the State will receive five (5) additional federal capitalization grants through the year 2002, yielding an additional \$18.6 million in federal and state funds. Estimated loan repayments through the year 2004 total \$37.5 million. Net available funds from these sources through the year 2004, therefore, total \$145.0 million.

Funds committed for wastewater and expanded use projects as of September 30, 1999, total \$84.5 million. WPCRF loan applications received and in process total \$5.4 million. Current requests for funding over the next six years for 28 municipal wastewater projects and expanded use projects total \$62.3 million. Funding demand for committed, in process, and requested funds for wastewater related projects through the year 2004, therefore, total \$152.2 million. This represents a deficit of \$7.2 million over the six year period. It should be noted that not all of these projects will actually result in WPCRF loans which lessens the demand on the WPCRF. It should also be noted that there are requests for relatively few projects in the last two years of the planning period and it should be anticipated that additional projects will be submitted in future years that will increase the demand on the WPCRF. Based on the above and the numbers of projects that municipalities have been submitting to the WPCRF for funding, it estimated that the WPCRF could experience a \$25 to \$50 million shortfall over the last four (4) years of the planning period.

- **POINT SOURCE TMDL FUNDING NEEDS**

The development of Total Maximum Daily Loads (TMDL) for Delaware water ways will require

wastewater treatment facilities with point discharges to water ways to cleanup or eliminate those discharges.

- INLAND BAYS

The following point source discharge facilities are on track to eliminate their discharges into the Inland Bays within the next two years and will not need additional State funding:

- Delaware Seashore State Park (\$1.2 million provided by the State)
- Townsends Poultry (Millsboro)
- Bayshore Mobile Home Park
- Colonial Estates Mobile Home Park

Facilities that still need to eliminate discharges into the Inland Bays and that are expected to need financial assistance are, in priority order, as follows:

- Georgetown - \$3.2 million. This project is ready to proceed as soon as funding is secured and could be completed within two years.

- Millsboro - \$4.1 million to construct a pump station and force main to Stockley, for treatment for Stockley, and storage and spray facilities for both at Stockley. This project will require 3+ years to design and construct after funding is secured.

- Rehoboth Beach - \$14 million to eliminate the existing discharge to the Lewes Rehoboth Canal and to construct pump stations, force mains, storage lagoons, and spray facilities. This project will require 3+ years to design and construct after funding is secured.

- Lewes - \$5.7 million to construct an effluent pump station with force main to a remote storage and spray irrigation facility north of Red Mill Pond. This project will require 3+ years to design and construct after funding is secured.

- NANTICOKE RIVER WATER SHED - TMDL established

- Seaford - \$0.6 million for sanitary sewer/storm water separation thus eliminating combined sewer overflows to the Nanticoke River. This project will be ready to proceed in the summer of the year 2000.

- Bridgeville - \$6 million to construct pump stations, force main, storage lagoons and spray irrigation facilities. This project will require 3+ years to design and construct after funding is secured.

- MURDERKILL WATER SHED - TMDL due in 2001

- Kent County WWTP - \$4 million for phosphorus removal. This project will

require 2+ years to design and construct after funding is secured.

Harrington - \$6.5 million to construct pump stations, force main, storage lagoons and spray irrigation facilities. This project will require 3+ years to design and construct after funding is secured

- **BROADKILL WATER SHED - TMDL due in 2006**

Milton - \$2 million to construct pump stations, force main, storage lagoons and spray irrigation facilities. This project will require 3+ years to design and construct after funding is secured

An estimated \$46.1 million will be needed for municipal wastewater utilities to meet TMDL standards by the year 2006. To date, \$9.95 million has been set aside to help these wastewater utilities meet new TMDL standards.

- **NON-POINT SOURCE TMDL FUNDING NEEDS**

As much as one-third of the nitrate and phosphate pollution in Delaware's waters is from failing septic systems. Providing wastewater collection, transmissions, treatment, and disposal for unsewered communities is long term an effective way to meet water quality standards in water sheds that are densely populated or developing, such as the Inland Bays.

Providing wastewater infrastructure in such areas has a high capital cost and annual debt and operating costs that can exceed 3% of median household income (the affordability standard is 1½% of MHI). Therefore a source of grant funds is needed to enable localities to provide central sewer systems that are affordable to the users.

CONCLUSIONS

Sufficient funds exist to provide low interest loans for wastewater projects in the near term. The high cost of wastewater infrastructure projects makes many of the projects unaffordable for middle and low income users. Existing sources of grant funds are insufficient to offset the high costs of new sewer projects or to enhance existing wastewater treatment facilities to meet new water quality standards.

Additionally, there are two programs in the 21st Century Fund that lack staff to implement them. The West Rehoboth Hardship Grants Program and the 21st Century Revolving Loan Fund. The staff that manage and implement the federally capitalized Water Pollution Control Revolving Fund are federally funded and therefore restricted from working in other programs.

RECOMMENDATIONS

It is recommended that the Governor and the General Assembly provide \$15.0 million per year in additional funds to be used to provide low interest loans and grants to help make future wastewater projects affordable.

It also is recommended that the Governor and the General Assembly provide funding for one (1) General Funded position to implement the West Rehoboth Hardship Grants Program and the 21st Century Revolving Loan Fund.

APPENDIX TO 1999 - LONG-TERM WASTEWATER FACILITIES FUNDING PLAN FY2000-FY2005

Federal Capitalization Grants	Actual thru FY 1999	FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	TOTAL
Title VI Grant Awards	\$76,228,085	\$ 3,857,300	\$ 3,857,300	\$ 3,857,300	\$	\$ 0	\$ 0	\$ 87,799,985
Title II Grant Awards	\$ 417,987	\$ 4,333,184						\$ 4,751,171
State Match @ 20%	\$15,329,214	\$ 1,638,097	\$ 771,460	\$ 771,460	\$ 0	\$ 0	\$ 0	\$ 18,510,231
Administrative Set Aside @ 4%	\$(3,049,123)	\$ (154,292)	\$ (154,292)	\$ (154,292)	\$ 0	\$ 0	\$ 0	\$ (3,511,999)
Net Cap Grant Funds	\$88,926,163	\$ 9,674,289	\$ 4,474,468	\$ 4,474,468	\$ 0	\$ 0	\$ 0	\$107,549,388
Funds Available from Repayments	\$ 7,345,232	\$ 3,380,000	\$ 3,830,000	\$ 4,803,000	\$ 5,396,000	\$ 5,809,000	\$ 6,891,000	\$ 37,454,232
Uncommitted Funds from Prior Year		\$ 31,186,994	\$ 10,681,667	\$ 6,009,935	\$ (3,231,597)	\$(12,849,597)	\$(13,140,597)	
Funds Available for Lending	\$96,271,395	\$ 44,241,283	\$ 18,986,135	\$ 15,287,403	\$ 2,164,403	\$ (7,040,597)	\$ (6,249,597)	\$145,003,620
Funds Committed for Loans								
City of Wilmington - STP upgrade	\$20,000,000							\$ 20,000,000
Sussex County - West Rehoboth Phases I & II	\$17,000,000							\$ 17,000,000
Kent County - force main upgrade	\$ 4,110,000							\$ 4,110,000
City of Seaford - STP upgrade/expansion	\$ 8,300,000							\$ 8,300,000
Sussex County - West Rehoboth Phase III	\$12,000,000							\$ 12,000,000
Town of Laurel - WWTP upgrade & expansion		\$ 2,000,000						\$ 2,000,000
City of Dover - Dover Downs pump station replacement		\$ 750,000						\$ 750,000
Sussex County- Holts Landing/Ocean View SSD		\$ 15,225,000						\$ 15,225,000
Middletown - sewer line rehabilitation		\$ 400,000						\$ 400,000
Expanded Use Programs	\$ 3,674,401	\$ 1,000,000						\$ 4,674,401
sub-total	\$65,084,401	\$ 19,375,000						\$ 84,459,401

	Actual thru FY 1999	FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	TOTAL
Funds for Loan Applications in Process								
Sussex County Cedar Neck SSD		\$ 3,500,000						\$ 3,500,000
Town of Georgetown - WTP expansion		\$ 1,000,000						\$ 1,000,000
City of Milford - sewer line extensions		\$ 964,650						\$ 964,650
CWSWA - force main extension		\$ 350,000						\$ 350,000
sub-total		\$ 5,464,650						\$ 5,464,650
Funds for Projects on the 1999-2000 PPL								
Sussex County - Ellendale sanitary sewer district		\$ 6,000	\$ 680,000	\$ 474,000				\$ 1,160,000
Sussex County - Oak Orchard SSD		\$ 750,000	\$ 600,000	\$ 5,100,000	\$ 2,550,000			\$ 9,000,000
Kent County - Northeast SSD (Leipsic)		\$ 100,000						\$ 100,000
Kent County - Kenton SSD		\$ 286,500						\$ 286,500
Town of Georgetown - WWTP expansion		\$ 1,837,966						\$ 1,837,966
City of Seaford - CSO elimination		\$ 60,000	\$ 420,000	\$ 120,000				\$ 600,000
Sussex County - SCRWF headworks		\$ 800,000						\$ 800,000
Town of Delmar - Holly Oak Pump Station		\$ 177,500						\$ 177,500
CWSWA - sewer system upgrade		\$ 532,000						\$ 532,000
City of Lewes - pump station upgrade		\$ 445,000						\$ 445,000
City of Lewes - WWTP expansion/upgrade		\$ 813,000	\$ 2,356,000					\$ 3,169,000
Sussex County - Holts Landing SSD		\$ 100,000						\$ 100,000
Kent County - Bowers Beach SSD upgrade		\$ 350,000	\$ 160,000					\$ 510,000
City of Dover - Mudstone Branch interceptor sewer		\$ 850,000						\$ 850,000

Town of Milton -WWTP improvements	\$	470,000						\$ 470,000
	Actual thru FY 1999	FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	TOTAL
Kent County - Trunk main upgrade - PS 3 to PS 4	\$	240,000	\$ 4,136,000	\$ 2,624,000				\$ 7,000,000
	\$	600,000	\$ 903,200					\$ 1,503,200
Town of Delmar - WWTP upgrade								
Town of Delmar - Spray disposal system	\$	232,000		\$ 232,000				\$ 464,000
Town of Delmar - Sewer line extension	\$	70,000	\$ 68,000	\$ 68,000	\$ 64,000			\$ 270,000
Sussex County - North Millville SSD			\$ 550,000	\$ 4,300,000	\$ 3,900,000	\$ 4,950,000		\$ 13,700,000
City of Seaford - Middleford Rd sewer extension				\$ 60,000	\$ 490,000	\$ 150,000		\$ 700,000
Sussex County - SCRWF force main extension			\$ 190,000	\$ 310,000				\$ 500,000
Sussex County - Pinetown service area			\$ 459,000					\$ 459,000
Town of Laurel - Mumford Manor sewer extension			\$ 340,000	\$ 55,000				\$ 395,000
Town of Laurel - Lakeside Manor sewer extension			\$ 190,000	\$ 1,800,000	\$ 10,000			\$ 2,000,000
Town of Laurel - Woodland Heights sewer extension			\$ 64,000	\$ 936,000				\$ 1,000,000
Sussex County - Fenwick Island SSD			\$ 860,000	\$ 1,440,000				\$ 2,300,000
Kent County - Trunk main upgrade - PS 4 to WWTP					\$ 7,000,000			\$ 7,000,000
Expanded Use Programs			\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 5,000,000
sub-total	\$	8,719,966	\$ 12,976,200	\$ 18,519,000	\$ 15,014,000	\$ 6,100,000	\$ 1,000,000	\$ 62,329,166
Total Funds Committed for Projects	\$65,084,401	\$ 33,559,616	\$ 12,976,200	\$ 18,519,000	\$ 15,014,000	\$ 6,100,000	\$ 1,000,000	\$152,253,217
Uncommitted Funds	\$31,186,994	\$ 10,681,667	\$ 6,009,935	\$ (3,231,597)	\$(12,849,597)	\$(13,140,597)	\$(7,249,597)	

Dear

In accordance with the provisions of 29 Del. C. Chapter 80, §8011(f)(1), enclosed is the Wastewater Facilities Advisory Council's "1999 - Long Term Wastewater Facilities Funding Plan" that covers the period FY2000-FY2005. This plan received public comment at the Council's meeting on October 13, 1999 and was also approved by the Council at that meeting.

The Plan outlines \$113.9 million in waste water infrastructure projects over the next five years and recommends that the General Assembly provide \$15 million per year to be used to make low interest loans and grants to help keep these projects affordable for the users.

I would appreciate the opportunity to discuss the plan with you at your convenience.

Respectfully submitted;

Joseph J. Corrado, Jr.
Chairman