

# AREC FIELD EQUIPMENT/ACTIVITY KIT USE GUIDELINES

What's included: The equipment/activity kits listed on the following pages have been put together (mostly through the hard work of AREC interns) to provide groups visiting the Center with a wide range of ready-to-go, interesting aquatic field activities to choose from. They are described briefly in the pages following, along with information on grade level appropriateness and suggested locations (keyed to AREC site map) suitable for doing them. Each kit contains all materials, instructions, data sheets, etc. needed to do the activity. Most kits are designed to accommodate groups of 10-15 students at a time, for a period of 30-60 minutes. The kits (numbered 1-50) are organized on shelves in the equipment shed next to the pavilion for your selection and use. When you get your key ring for the lodge, the key to this shed will be attached to it. Simply choose the kits you want to use, and carry them out by hand or place them on one of the carts provided for use in the field. When you are finished with the kits, return them to their respective slots on the shelves and lock up the shed to secure them. Before your group leaves the Center, be sure to complete a copy of the Follow-up Report and Activity Kit Use Checklist form and deposit it in the labeled slot provided (in the shed). In addition to the kits listed, a supply of knee-high boots, dip nets, buckets and a seine net are also stored in the shed for your use.

What we ask of you: Please be sure that all your staff, chaperones and helpers involved in use of activity kits are aware of, and adhere to, the following guidelines:

- 1) Several of the activities (especially canoeing and fishing) have important safety and timeframe guidelines. Please see that these are read and heeded.
- 2) Make sure that all materials are returned to the kits in the shape you found them. If items get wet or dirty, please use the towels and cloths provided (on the clothesline in the shed) to clean and dry them before putting away the kit.
- 3) If any items are missing or broken or otherwise dysfunctional in any kit, please let us know so by writing it down on the pink "Follow-up Report" form provided, so that our staff can make the necessary repairs for future users.
- 4) Make sure kits are returned to their appropriate slot (organized in numerical order) on the shelves, so that the next group coming in will be able to find them.
- 5) Complete both sides of the pink "Follow-up Report"/"Activity Kit Use Checklist" and deposit it in the slot provided in the equipment shed before leaving the Center. This feedback not only helps us serve you better, but provides essential data to satisfy our program supporters that our programs are worthy of their ongoing support.

**The ability of the AREC to provide a quality experience for all visitors depends on your help in taking care of the resources provided. Your assistance is greatly appreciated!**