

Delaware Permitting Process Meeting

Date: July 13, 2005 @ 9:00 AM – 11:00 AM

Location: DEDO Conference Room

Principles:

1. Value Stream Mapping to be driven for the benefit of all stakeholders.
2. No public or media participation is required.
3. Input will be requested from multiple industries and both small and large companies.
4. Training and mapping sessions will be attended by DNREC staff and industries.
5. DNREC and DEDO are committed to working together and allocating resources.
6. Staff from DNREC that are not part of the Air Permits process may attend the training in order to expand their knowledge and eventually implement the mapping to their processes.
7. Scope of mapping: process only (no regs, policies, etc.); closed meetings; air permits are initial target for first review and subject to final agreement.
8. Initial training and current state mapping will require 3 days
9. Targeted improvement deadline is 6 months after first session.
10. Objectives of mapping process is elimination of inefficiencies and a target processing timeline (e.g. 6 months vs. 18 months) to be determined at “current state mapping” meeting.

Actions:

1. DNREC will provide a list of participants by July 13 to DEDO.
2. DNREC will provide name of Value Stream Manager by July 13 to DEDO.
3. DEDO will provide a standard media response by July 15.
4. DEMEP will provide availability dates for training and mapping by July 13 (training and mapping session to begin no later than August 20).
5. DEDO will prepare a mission statement for the task force.
6. DEDO will provide input (requests, priorities, areas of concern) from variety of companies, industries, and possibly brownfields no later than one week prior to first training and mapping session.
7. DNREC will provide a list of air permit processes for first mapping session to determine what process(es) to target.
8. Next meeting to be held at DNREC offices: ½ day needed for training and 2 ½ days for current state mapping; at date to be determined no later than July 20.